

Dear Students & Parents,

Salaam. Greetings from the Middle & High School Principal !

- Please make sure your contact information(email & phone) is up to date with the school office : contact Mr Altaf (altaf@hawarschool.com)
- Watch for upcoming details on schedules, events, supply lists, and important dates sent via letters, SMS, admin notes or school website/instagram.
- Keep visiting the DC App (If not installed, please do so)to get updates regarding the academic, discipline & attendance details
- Every Thursday morning, I will be sending this weekly agenda with details for the upcoming week as email. If you have missed the email, please visit the school website -Weekly Plans - Middle school/High school

Let me share the most important updates for the Week beginning **27 September 2026**.

<https://translate.google.com/>: لغرض الترجمة يرجى استخدام هذا الرابط

WEEKLY AGENDA FOR THE WEEK BEGINNING 27 September 2026: [CLICK](#)

NOTES:

1. Grades 8,9 & 10 IGCSE Enthusiasts, please browse the guide in the link and revert back to our IGCSE Coordinator in case of clarifications required : [CLICK](#)
Q & A IGCSE : [CLICK](#) (You shall find answers to most of your queries in this link)
2. Tentative Assessment Calendar & Planner: [CLICK](#) (please note that without a valid medical excuse no student will be given a chance to reschedule the quiz, test or exam)
3. For late submissions such as projects, notebooks or assignments without medical evidence, marking will be aligned with the late submission policy. [CLICK](#)
4. Tentative activities List: [CLICK](#) (kindly encourage your child to participate in at least one of the activities) - Throughout the year activities could be added or reduced depending on the conditions.
5. Kindly check the google classrooms for the class timetable & students' List.
6. We are expecting the chrome books to be delivered by the end of September, until then kindly send a laptop/ipad as per teachers' request.
7. Textbook distribution has been over, if there are still students who did not receive the books, upon producing the payment receipt to the librarian, can collect the bundle.
8. We have started **MHS MATHS SUPPORT LESSONS** from last Thursday for the failing students of last school year. The Supervisors will be contacting the concerned students' parents. Kindly avail this opportunity to support the students who are struggling with Math.

MOMENTS OF CELEBRATION

1. Our school won the basketball friendly game at International School of Creative Science Bahrain - Heartiest congratulations to the HIS Team.



UPCOMING ACTIVITIES

1. 30 Sep :University fair in coordination with Edulinks, for the Grade 12 students
2. Student Council Election - Final voting
3. MUN - HS - Interviews for the Heads - Ongoing
4. MUN - MS - Planning of the program - in process
5. Morning assemblies- Ongoing

COMMUNICATION PROCESS

- Kindly make sure you are contacting the teachers or supervisors **ONLY VIA EMAIL** in case of clarification or query.
- Please take appointments with the receptionist in advance to meet up with myself or any of the officers/teachers. Ph: 13 666 555

Principal - MHS: Ms Sajitha
PA: Ms Tabassum

Email: sajitha@hawarschool.com Ext: 6031
Email: tabassum@hawarschool.com Ext 6020

Supervisors:

Middle school Boys: Mr Mustafa
Middle school Girls : Ms Manal
High school Boys: Mr Raed
High school Girls : Ms Seham

Email : mustafa@hawarschool.com Ext: 6018
Email : manal@hawarschool.com Ext: 6012
Email : raed@hawarschool.com Ext: 6027
Email : seham@hawarschool.com Ext: 6037

Counselors:

Middle school Boys: Mr Yasser
Middle school girls: Ms Abrar

Email: yasser@hawarschool.com
Email: abrar@hawarschool.com

High school Boys: Mr Hassan Saad
High school girls: Ms Rusol

Email: hassansaad@hawarschool.com
Email: russel@hawarschool.com

ESU:

Head of ESU: Ms Maryam Al Banna Ext: 6008

Email: esu@hawarschool.com

If you need any assistance regarding the school G-Mail account OR Digital Campus, please contact Mr. Altaf: altaf@hawarschool.com

If you need any assistance regarding Textbooks, please contact Mr. Zaher: zaher@hawarschool.com

Any query regarding school fees, kindly contact the school accounts office: nawal@hawarschool.com

**Thanks once again for your valuable support & cooperation,
Regards, Stay Safe & Good Luck!**

Ms Sajitha Satheesh

Middle & High School Principal,

Email : sajitha@hawarschool.com, Phone: 13 666 555 (6031)